



# MILE OAK NEWSLETTER



FRIDAY 31ST MARCH 2023

## *Spring 2 Newsletter*



Dear families,

It has been a busy half term at Mile Oak. The children have worked incredibly hard and earned a well-deserved rest over the next two weeks. This is an opportunity for them to recharge their batteries ready for the always busy summer term. Hopefully we will see some sun in the coming months!

We are delighted to announce that as planned, our school nursery, Little Oaks, will be open from Tuesday 18th April. We are so excited that Linda and her Pavilion team will be joining us at the school in the purpose-built nursery room. This project has been a long journey and I would like to thank the staff and governors who have made this possible. We are delighted that we are now able to offer the highest quality provision for children from the age of 2 years. If you are interested in your child joining the nursery, or require advice on available funding options, please contact our admin team.

Thank you to all Mile Oak staff for their incredible amount of hard work, resilience and complete dedication to our children. They are such a huge part of what makes our school such a special place for children to learn and truly thrive in.

A huge thank you to FOMO for the amazing Easter egg hunt event that they organised for the whole school community. It was great to see so many families enjoying the school's outdoor environment and being rewarded with chocolate!

Finally, a huge thank you to all our families for your continued support of the school, staff and most importantly children. It was wonderful to see such high attendance at our recent parent's evenings and I saw so many smiling, proud faces. We are really looking forward to a positive and sunny summer term!

We have a whole school inset day on Monday 17th April and look forward to welcoming all children back to school on Tuesday 18th April.

*Mr. Lording*



AMBITION



RESPECT



PRIDE



COURAGE

# FOREST SCHOOL



The sewing season has begun and while waiting until certain there won't be another frost, we have been using the greenhouse for preparation. Biodegradable pots have been made with newspaper and seeds such as radish sown. These are already growing ready to be replanted outside.

We have been noticing signs of Spring with the arrival of hundreds of daffodils around the school site and a wonderful display in The Retreat area. Blossom has appeared on the branches in the Forest area and we have been learning about the need to prune and cut back to encourage new growth.



The children undertook a project to turn some old tyres into flower pots. It was heavy work filling them with earth and compost. Now we wait patiently to see the flowers appear.

Den building has been high on the agenda as a place to keep warm while taking in the delights of being outdoors. We have strung up tarps, added items around the forest for camouflage and used a firm favourite when it comes to imaginary play- giant cardboard boxes.

Eco themes are a constant part of Forest School and with that we been on the lookout for any pesky plastic litter that has drifted into the hedges and corners of our outdoor spaces. These, along with saved bottle tops have been used for making an art work with a global message and of local importance being a coastal city 'Make our sea plastic free'. Also, bracelet beads have been recycled to decorate salt dough pots.

As always any cuttings or seed donations for our Living Classroom/Garden area are much appreciated - thankyou.

.... Mrs Wilde





# A MESSAGE FROM YEAR SIX



Firstly, can we say a huge thank you to the parents for making time to meet us at the consultations this term - it was lovely to see you again. A few common concerns cropped over the meetings so we will address them here:

- SATs outcomes will not affect your child's secondary school placement.
- SATs marks will be published with your child's end of year report.
- We will continue to teach and get your child ready for secondary school after SATs week.
- Residential is still going ahead.

**Reading** - We are coming to an emotional end to our fabulous book *When the Sky Falls*. The children have loved getting to know the characters and watching them develop their relationships as emotions run high in this story based on real events during The Blitz. They have also really enjoyed reading our quality carousel books and having the opportunity to discuss what they have read within their groups.



**Writing** - Our topic of World War 2 has really ignited the children's imagination. Everyone has made excellent progress in their writing skills while writing letters from soldiers to their loved ones back home; writing a first-person recount of their trip to the air-raid shelter at Downs Junior school as well as researching the life of Anne Frank and creating her biography.

**Maths** - The year 6 children have made us extremely proud by putting in 110% effort into their maths learning: not only in their regular lessons but their extra ones too to make up for what they missed during COVID. Keep up the hard work!

**Art** - We have been blown away by the high-quality outcomes of Pop Art. The children have been truly inspired by the likes of Roy Lichtenstein, Andy Warhol and Yayoi Kusama and created their own original pieces.

## Next Term:

Our new topic will be Crime and Punishment where the children will learn about the history of crimes and how punishments have evolved throughout the centuries.

**Friday 5th May** - King's Coronation celebrations begin.

**Tuesday 9th May** - Friday 12th May - SATs Week

**Week beginning 15th May** - Year 6 trips into Brighton for a Murder Mystery Tour. This is a really enjoyable trip that produces some excellent pieces of writing for their SATs evidence.

... The Year 6 Team



# A MESSAGE FROM YEAR FIVE



Year Five have been hard at work THINKING BIG and beyond! We have continued our learning about space with a fascinating trip to the science museum and observatory at Herstmonceux. Here we were able to learn how telescopes are used to observe the mysteries of the sky. We were also able to develop our understanding of life in space, including how rockets are launched and the skills needed by astronauts to manipulate machinery in space.



We have also learnt about life on the ISS (International Space Station) within our explanation writing. Ask your child to explain what you might actually be seeing if you think you've spotted a shooting star! Back down on Earth, using our Mile Oak bikes we learnt about forces and how friction can be used to help us. We explored the pulley mechanism too, discovering how pulleys can reduce the force needed to lift a load. In geography, we have found out about the regions of the world and how they can be described by their physical features and climate. We also studied how the water cycle works - important to know about when you live in England!

Next term, the texts we will be reading are 'The Hero Twins' and 'The Explorer' which we will be using to help us go back in time to learn about the Ancient Mayan civilisation, their lives, art and mythical stories.

... The Year 5 Team





# A MESSAGE FROM YEAR FOUR



It has been another brilliant term in Year 4 filled with fun and learning. We were lucky enough to visit Fishbourne Roman Palace, where some children turned into Princesses or chefs. The children were really excited to see the ancient mosaics. The dolphin mosaic was a particular favourite.

The children took a slightly shorter trip across the road to the library at PACA. On this visit, the children got a glimpse of their future library and showed off their brilliant reading to the Year 10s, who were very impressed.

Other children were lucky enough to complete their Level 1 Bikeability course (when it wasn't raining). They all made huge progress in their riding, which is fantastic. The next Bikeability course has been rescheduled to May so there will be more cycling coming next term.

Our next topic will be 'Up up and away'. In this topic, children will learn about flight, mountains, volcanoes and much more!

Thank you for your continued support,

... The Year 4 Team



# A MESSAGE FROM YEAR THREE



Year 3 have had a fantastic half term learning all about the UK and Europe. They have been able to identify some great similarities and differences between the two countries; focusing on climate, currency, human and physical features. They have created some great fact pages, bringing together all of the facts that they have learnt. They also loved making their own salad niçoise. Lots of the children impressed themselves (and us), with how much they liked some of the ingredients that they hadn't tried before!

The children have really enjoyed reading 'The Train Mouse' during whole class guided reading sessions. Their favourite task being an 'Emotion Graph', where they had to really think about how the characters were feeling at particular points of the story and why they felt this way.

Next term the topic will be 'Ancient Egypt'. During next half term, the children will read 'A Mummy Ate My Homework' in their class guided reading sessions. They will also explore and design their own canopic jars, exploring different techniques and methods when doing so. The children will unpick the features of a newspaper report when exploring research about the tomb discovery of Tutankhamun and will re-write their own version. Towards the end of the term, the children will take another trip to Brighton Museum, where they will take part in a mummification workshop.

Next half term, the children will also take a visit to PACA library, where they will read take part in a paired reading session with some of the PACA students. This is something we know the children will love and can't wait to be a part of.



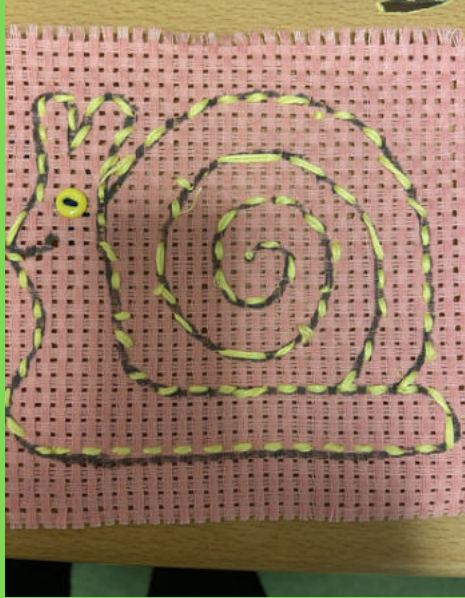
Please continue to keep up the hard work with TTRS at home and keep practising the 2s, 3s, 4s, 5s, 8s and 10 times tables and the related division facts. We have been able to give out many times table stickers to acknowledge the times tables that the children have achieved this half term and we would like to give out even more during the summer term!

... The Year 3 Team





# A MESSAGE FROM YEAR TWO



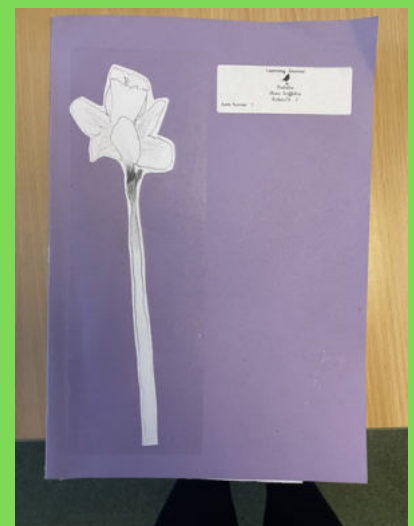
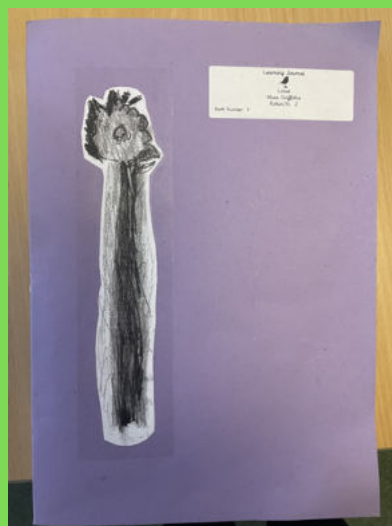
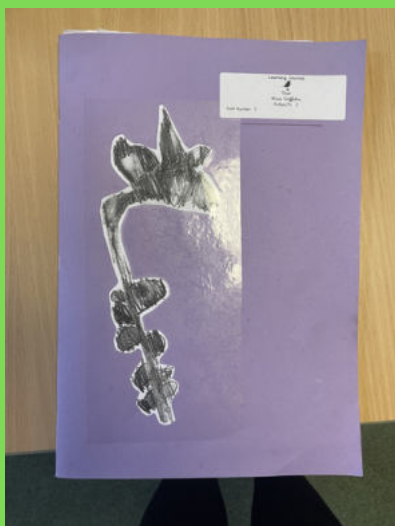
Year 2 have had a wonderful half term learning about 'The Great Outdoors'. We were inspired by 'The Snail and the Whale' to re-tell the story using some amazing descriptive language. We even made a snail, using a needle and thread to sew the shape onto Binka

We have been excited by the first signs of spring and have sketched some daffodils using different types of pencils to create effect for the front covers of our learning journals. Currently we are investigating what plants need to grow and how different conditions can affect growth.

Next half term, we will be learning all about 'Marvellous Medicine', which includes finding out about Mary Seacole, Edith Cavell and Florence Nightingale and the impact they had on nursing.

We will also be finding out what our bodies need to stay healthy and how exercise can affect this.

... The Year 2 Team



# A MESSAGE FROM YEAR ONE



A fantastic half term with 'Tell me a Tale' as our topic!

In English we have read many different versions of Traditional Tales, and had a terrific visit from the Rainbow Theatre Company!

Children sat 'in the round' and had an engaging time with the actors and stories! We joined in with World Book Day, and shared books with older children in KS2.

In phonics, the children are progressing through the sounds of each phase, and this is becoming evident in the writing that we do. Well done, children!

In Music we have made and performed Sound Stories, based on Little red riding Hood, playing percussion instruments for sound effects.

We have played drums, sung songs and chants in our African Drumming Workshop!



In Maths, we are now learning about place value, and how numbers are made. This is important for accurate number writing, understanding how numbers are made of tens and ones.

In Science and Art we are looking at plants and flowers closely, naming parts of a plant and drawing them in detail, exploring the work of Georgia O'Keefe to inspire us!

Next term we shall be looking at Animals in detail, identifying parts of animals and also how animals are grouped. We shall be using the text - 'You're Called What?' by Kes Grey, to inspire Animal report writing. We shall also be visiting the Sea Life Centre in May, to inform our understanding of animals and groups.

... The Year 1 Team





# A MESSAGE FROM RECEPTION



Another wonderful half term draws to a close here in Reception. This term we have been on a geographical adventure as part of our topic 'Near and Far'.

When we arrived back from our holidays we discovered we had some visitors. Much excitement ensued as we discovered two friendly aliens had joined us to take us on an exciting adventure to places near and far. Hank and Max, our alien visitors, were thoroughly welcomed by the children with an abundance of letters and drawings.



The following weeks saw the aliens help us to discover all about London and Paris landmarks and buildings. We had 'fry-ups' in our London café and thoroughly enjoyed making delicious crepes to support our learning about Paris. We went on bus tours and aeroplane flights in our outdoor learning area. We wrote our first entries in our travel journals as travel experts.

Next Hank and Max told us of their adventures to the arctic countries. We explored ice, talking about freezing and melting, and learnt lots about the animals that live in the Polar Regions.



Mid-way through our topic we took to the roads on an adventure! Excitedly we boarded a coach to Gatwick Aviation museum. The children loved exploring a huge range of aircraft and flying machines. It was such a hands-on day. We sat in a first class cabin of a modern aircraft, we dressed up as pilots, we tried our hand at being a helicopter pilot and we lowered the wheels for landing using wheels from a real aeroplane. The volunteers were so knowledgeable and kind to our children. We even chatted to a 90 year old Royal Air Force veteran aboard a Shackleton aircraft. He told us how he flew the plane high up in the clouds. To top off the trip we watched aeroplanes take off over our heads from the runway at Gatwick airport. What a wonderful experience!



Back at school our alien friends shared their trip to the continent of Africa. Again, we learnt about African animals, the habitat of the African Savanna and we had a wonderful drumming session with Daniel, a real-life musician. Everyone had a drum and he took us on a 'banging' journey into the jungle.

# A MESSAGE FROM RECEPTION

The alien's final stop was to Australia. Here they told us we could find some amazing, yet dangerous, creatures. Lots of snake and crocodile themed activities and writing has taken place. Our dangerous animals vet surgeries have been very popular. We found out more about Australia using our selection of non-fiction texts and video clips. We explored our big science question of 'What makes animals dangerous?' We even have our own resident expert as one Dragonfly has recently returned from her own adventure down-under!

Lucy, a dental nurse, also paid us a visit. She knew we had been thinking about animals' teeth and jaws, and also about our own teeth and keeping them healthy. Lucy was very impressed with our knowledge and skills. She just helped us 'brush up' on these! Did you know current advice is to not wet your toothbrush and not to rinse after brushing? Let the toothpaste and the circling brush strokes do their job!

Our half term culminated in a brilliant hands-on animal encounter when the company RepTylers visited us. The children were amazed and intrigued by the animals they meet, including the albino python who is over 3 metres long, and Charlotte, the ever so gentle Chile Rose tarantula.

We said goodbye to our alien friends as they returned to their planet, Palnet Zog. We thought about what is beyond our own Earth by learning a little bit about space and the planets in our solar system.

So many wonderful stories supported our learning throughout this topic. The Queen's Hat, Everybody Bonjour, The Leopard's Drum and Alan's scary teeth to name but a few.

Our next topic is sure to be another fun-filled escapade as we disappear into a world of make-believe. 'Can you imagine?' is the title and 'Storyland' is our destination. The topic includes giants, fairies, unicorns, dragons, knights, castles, magic, wonder, imagination and fun! We will meet new characters, discover new plots and settings and welcome the return of some familiar traditional tale characters that we know and love. This will all be supporting our communication and language skills, our reading comprehension and our story writing abilities. We're also off on another adventure, where could it be?

... The Reception Team





# PE UPDATE



During this half term, our children have participated in some exciting sports, such as tri-golf, net & wall games and handball. Tri-golf has been a personal favourite for the children because we have only just added it to the curriculum and they have really enjoyed trying something new and exciting.

Year five and six represented our school at a netball tournament at Patcham school this half-term, coming eighth in our pool. We were up against much more experienced teams and the children playing were a credit to the school, never giving up throughout the competition. They won an award for making the most progress during the tournament. Year four and five children also attended a basketball tournament, where they played a variety of games organised by secondary school sports leaders.



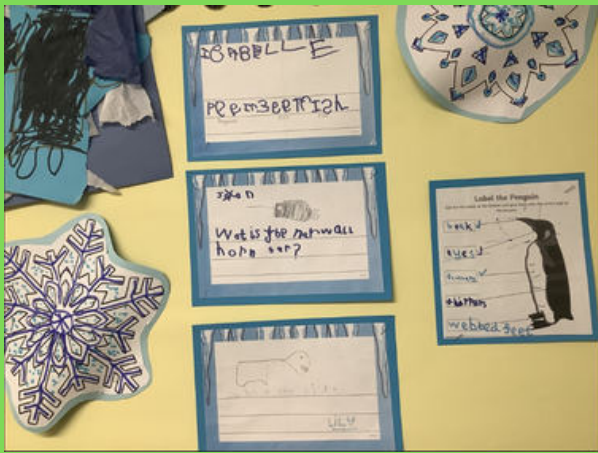
The summer term brings many more opportunities for our children to represent their school in competitive events such as Withdean athletics tournament, and festival events, where they will have the opportunity to try out new sports that they may have a keen interest in. JOLF, a junior golf company in Brighton, will also be visiting the school to run an enrichment day for the children by creating a golf course on the school field. Thank you for your continued support.

.... Mr McCusker and Mr Crellin



# WRITING UPDATE

It is always a privilege to read the children's writing across the school. The share their work with enthusiasm. Here are tasks from across the school.

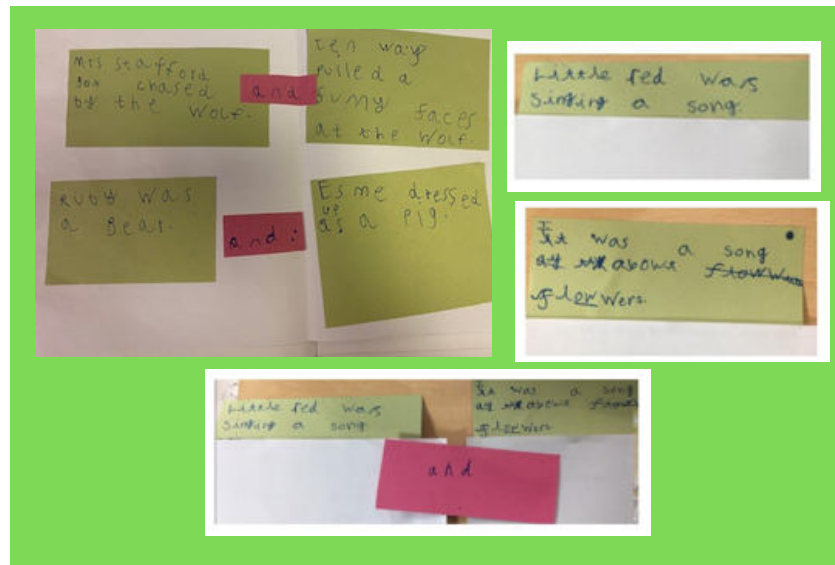


## Reception

Reception have been really working hard on their patterning skills and pen control to support their developing writing skills. These pieces of work show our Arctic facts writing. Our visiting aliens went to the Arctic places and we found out some information from them. We used this knowledge to write a page for our travel journals.

## Year 1

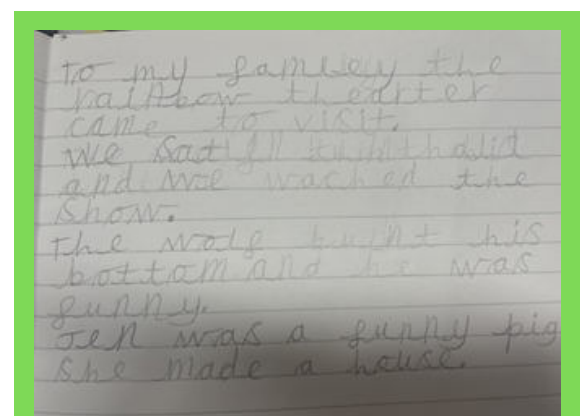
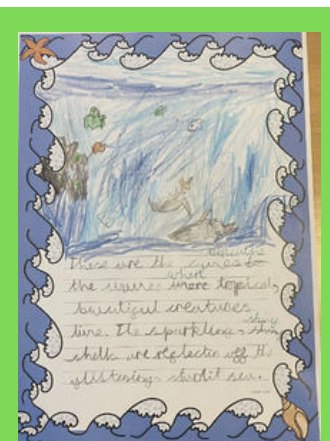
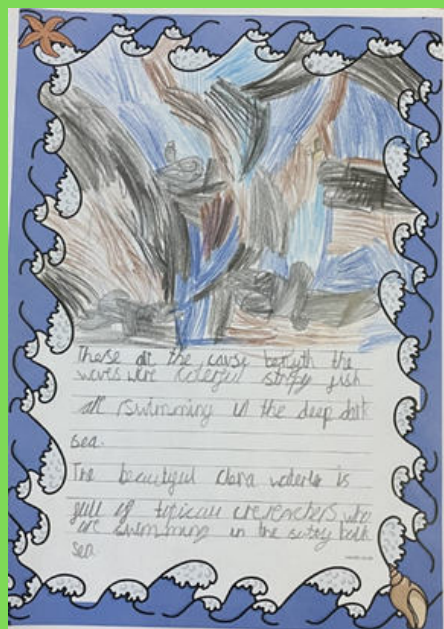
We have been writing sentences, and using the language of 'main clause' to explain that a sentence is a complete idea. We have then introduced 'compound sentence' - where two main clauses are joined together. We have practiced how to say, write, and then check our writing by reading it out loud - a key skill that we rehearse in Year 1.



We used green squares to write on, to reinforce the whole school symbol of 'main clause'. After lots of rehearsing the children were then ready to write about the recent visit from Rainbow Theatre, using a main clauses and compound sentences.'

## Year 2

Year 2 have written, edited and published some amazing setting descriptions based on the Snail and the Whale. They went on to apply this brilliant vocabulary to their re-tells of the story.





# WRITING UPDATE

## Year 3

The Year 3 children have written letters to the council persuading them why our school field should remain and not to have flats built on it. They were very passionate about this and wrote some passionate letters, coming up with many reasons to persuade Mr Simmonds!

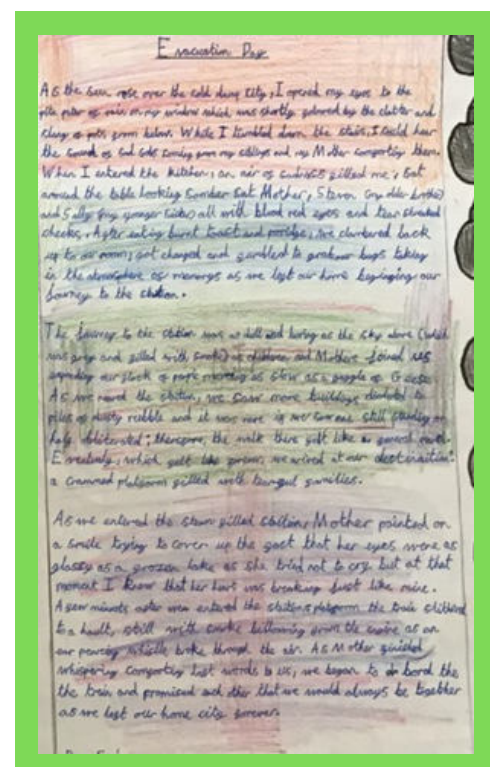
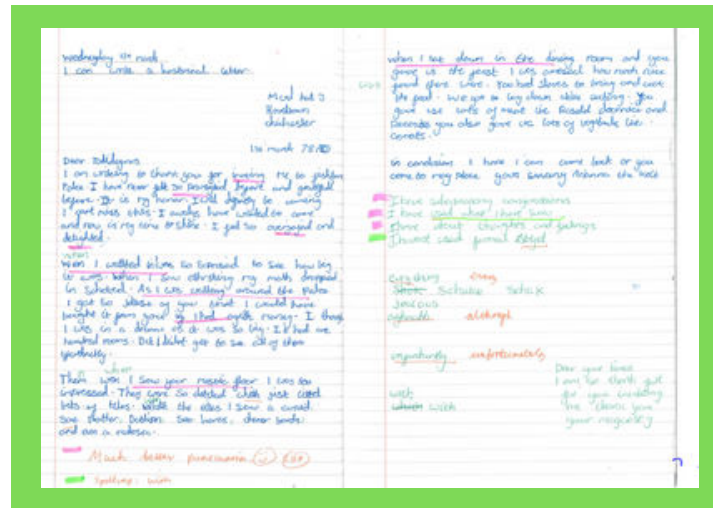
## Year 4

Following our wonderful trip to Fishbourne Roman palace, Year 4 were inspired to write a letter to the original owner. Tobidugnus was a Celtic leader who was loyal to the Romans and so was able to build a magnificent villa.

We wrote him letters to thank him for allowing us to visit his palace and to show how impressed we were!

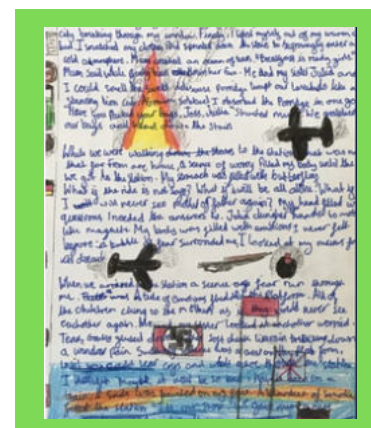
## Year 5

Year 5 have been rehearsing figurative language and clause structures in preparation to write our own description of an alien landscape. This was inspired by a description we read in our class reader 'The Jamie Drake Equation'



## Year 6

The children in Year 6 have been immersed in their World War Two topic and have written a range of genres, including: letters from a soldier to a loved one; air-raid shelter trip recount and here are some examples of a narrative involving evacuees. Their focus in this writing was to describe scenery and emotions using a range of descriptive techniques.





# READING



This year's 'World Book Day' festivities at Mile Oak were a joyful celebration of our love of books! In the run up to the big day, every year group completed activities such as quizzes, models and games with a 'READING' theme.

We also had the pleasure David Fuller, talking to KS2 about his life as an author.

Book Week would not be complete without our Big Read, where all staff were able to share their passion for books with children, by choosing a favourite to read to small groups of pupils.

We continued sharing our love of 'reading for pleasure' with our Buddy Reading session where children read a variety of stories with those in other classes around the school.



Characters from our favourite stories filled the school on the actual World Book Day, with classrooms overrun with colourful costumes as staff and pupils took inspiration from their chosen book to celebrate their love of reading.

What a joy to see how Mile Oak demonstrated that we were all part of a fabulous reading community.

... Mrs Hills





# GEOGRAPHY



This year the children have explored a range of different geographical skills and knowledge across the year groups. There has been a real focus on vocabulary when working geographically, ensuring that the children have clear definitions of the vocabulary that they have been learning about and transferring this into their writing. We have also been making use of our fantastic outdoor area when exploring fieldwork skills.

Here are just some of the fantastic geographical skills that they children have been learning so far this year:

**Reception** have been travelling 'near and far' in their recent topic. They started by exploring London and Paris, then virtually travelled further afield to the Arctic and Antarctic, African Savannahs and finally arrived in Australia. They have been learning about our wonderful world, the similarities and differences between places, how to travel around it and the many animals we have on our planet. Recently, they went to Gatwick Aviation museum to experience the amazing flying machines that might carry us around our world and watched as aeroplanes took off over their heads.



**Year 1** have been locating the UK in maps and atlases. They have also been thinking about OUR place in the world, using the text 'Me on the Map'. They have made individual flip map books, to reinforce our place in the world, thinking about their home, street, city and country.

**Year 2** have been using globes and atlases to name and locate the UK's countries, cities and surrounding seas. They have also been learning to name and locate the seven continents and five oceans of the world and explain where they are in relation to the equator.

**Year 3** have been exploring countries within Europe and have been comparing the similarities and differences between The U.K. and France. They have been experts when using the atlases to ask and answer geographical questions and why landscapes are the way they are.

**Year 4** have learnt about the key aspects of the water cycle and have created some fantastic diagrams to represent this.



**Year 6** went to visit the Railway Land Wildlife Trust to explore rivers. They learnt about how the rain water flows down to the water table and why we have floods. They explored how to measure the rate of the river flow using their maths skills. The children also tested their map reading skills when studying satellite images of Lewes.

... Miss Cook

# LETS DANCE



The Year 5 & 6 'Let's Dancers' and their parents had a fantastic time night at The Dome in Brighton. They performed in front of an energetic audience and for those of you that were there I am sure you will agree the atmosphere was electric. After weeks of rehearsal, the children were ready to perform.

Nervously waiting back stage, there was an excited buzz and then it was their time to dance...

Miss Turnbull and I were so proud of the energy and enthusiasm each and every child put into their performance they were truly fantastic!

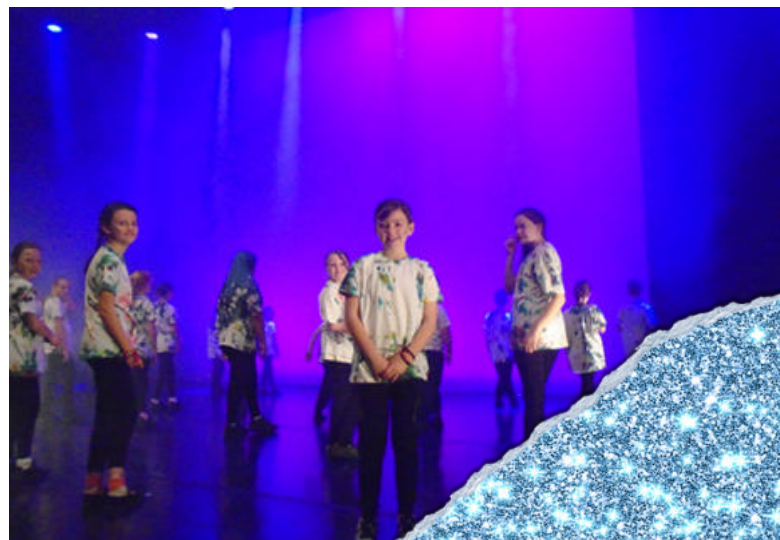


We would like to say a special thank you to everyone who helped to create their amazing T-shirts.



Finally, thank you to Miss Turnbull for all her expertise in the world of dance and for helping the children to choreograph the routine.


... Ms Wilks









# RELIGIOUS EDUCATION

## Summer 1 Religious festival calendar

April			
21 <sup>st</sup> April	Eid-UI-Fitr  (Feast Of Fast Breaking)	Muslim  	This is a time - once the fast of Ramadan has been completed - for making gifts to the poor. It is especially a time for new clothes, good food, and presents for children. Families get together and contact friends, especially those who live far away. The community assembles for Eid prayer and a sermon at its mosques. The traditional greeting is 'Eid Mubarak' – 'a happy and blessed Eid'.
23rd April	St George's Day	National	St George is the patron saint of England. He lived and died in the Middle East, but his popularity grew after the Crusades, when his red cross on a white background became the symbol of the English Crusaders.

May			
16th May	Wesak  (Buddha Day)	Buddhist  	Wesak is the biggest of Buddhist festivals Where the birth, enlightenment and final passing away of Gautama Buddha is celebrated. Houses are decorated with lanterns and garlands, and temples are ringed with little oil lamps. People often send 'Wesak cards' to their friends, and come together at monasteries at this time.
18th May	Ascension Day	Christian  	This day commemorates the last earthly appearance of the Risen Christ, who, according to Christian belief, ascended into heaven in the presence of many witnesses.
25 <sup>th</sup> May	Shavuot	Jewish  	Seven weeks after Pesach, Shavuot celebrates the revelation of the Torah on Mount Sinai and the early harvest season in Israel. Summer flowers and dairy foods abound.
28 <sup>th</sup> May	Pentecost	Christian  	Pentecost is the festival when Christians celebrate the gift of the Holy Spirit. It is celebrated on the Sunday 50 days after Easter and is seen as the 'birthday' of the Church.

# NEXT HALF TERM

## Topics for Summer 1

**Reception** - Can you Imagine?

**Year 1** - Paws, Claws and Jaws

**Year 2** - Marvelous Medicine

**Year 3** - Ancient Egyptians

**Year 4** - Up Up and Away

**Year 5** - Mayans

**Year 6** - Crime and Punishment

Please visit the school website and select your child's year group to view the curriculum overview for their year:

[www.mileoakschool.co.uk/year-groups](http://www.mileoakschool.co.uk/year-groups).

This details what children will be learning in each subject.

In addition to which topics children will cover, the curriculum maps show the key skills which will be taught.

## Core Reading Texts for Summer 2

**Reception** - Jack and the beanstalk

There is no Dragon in this Story

The Knight that wouldn't Fight

How to Grow a Unicorn

**Year 1:** You're Called What? by Kes Grey

Alan's Big Scary Teeth by Jarvis

**Year 2:** The Extraordinary Life of Mary Seacole by Naida Redgrave

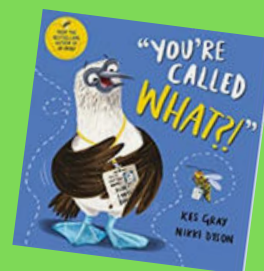
Ada Twist, Scientist by Andrea Beaty

**Year 3:** A Mummy Ate My Homework by Thiago De Moraes

**Year 4:** The Miraculous Journey of Edward Tullaine by Katie DiCamillo

**Year 5:** The Explorer by Katherine Rundell

**Year 6:** A Kind of Spark by Elle McNicoll





## April

**Mon 17.04.23** Inset Day

**Tues 18.04.23** Children Return to School

**Tues 18.04.23** Little Oaks Nursery Opens!

**Tues 18.04.23** Year 4 Bikeability

**Wed 19.04.23** Year 4 Bikeability

**Wed 19.04.23** Children's Parade Big Make! After school activity, pre-agreed places only

**Fri 21.04.23** Earth Day

**Mon 24.04.23** TTR Competition Week Begins!

**Tues 25.04.23** Year 3 - Cherry Class visit PACA Library

**Wed 26.04.23** Children's Parade Big Make! After school activity, pre-agreed places only

**Thurs 27.04.23** Year 3 visit Mandir

**Thurs 27.04.23** Year 3&4 Rugby Event (Places to be confirmed)

## May

**Mon 01.05.23** School Closed - Bank Holiday

**Tues 02.05.23** Year 2 Secret Agent Training Begins and takes places over the month

**Tues 02.05.23** Year 3 - Beech Class visit PACA library

**Wed 03.05.23** Year 4 Bikeability

**Wed 03.05.23** Children's Parade Big Make! After school activity, pre-agreed places only

**Thurs 04.05.23** Year 4 Bikeability

**Thurs 04.05.23** Year 5 Little Lifesavers

**Fri 05.05.23** Year 4 Bikeability

**Sat 06.05.23** Children's Parade!

## May

**Mon 08.05.23** School Close - Kings Coronation, Bank Holiday

**Tues 09.05.23** Year 6 SATS

**Wed 10.05.23** Year 6 SATS

**Wed 10.05.23** Year 1 - Goldfinch Class visit the Sealife Centre

**Thurs 11.05.23** Year 6 SATS

**Thurs 11.05.23** Year 1 - Starling Class visit the Sealife Centre

**Fri 12.05.23** Year 6 SATS

**Mon 15.05.23** Year 6 Crime Walk around Brighton - Chestnut Class

**Tues 16.05.23** Year 6 Crime Walk around Brighton - Blackthorn Class

**Wed 17.05.23** Year 6 Crime Walk around Brighton - Sycamore Class

**Thurs 18.05.23** Year 5 visit British Museum

**Mon 22.05.23** Whole Class Photos

**Tues 23.05.23** Year 3&4 Tri Golf Event (Places to be confirmed)

**Wed 24.05.23** Reception visit Lewes Castle

**Thurs 25.05.23** Year 5 visit Mandir

**Thurs 25.05.23** Year 5&6 Rugby Event (Places to be confirmed)

**Thurs 25.05.23** Mile Oak Book Swap

**Fri 26.05.23** Parent/Child Sports Tournament

**Fri 26.05.23** End of Term



# MILE OAK SAFEGUARDING TEAM



*Mile Oak Primary School*

*"THINK BIG"*

*Safeguarding Team*



*Mr Loring,  
Headteacher (DSL)*



*Ms Wilks,  
Assistant Headteacher  
(DDSL)*



*Mrs Larter,  
Family Champion (DDSL)*



*Mrs Foster,  
Learning Mentor*

*In the unlikely event that none of the safeguarding team are available, please contact:*

*Front Doors for Families*

*Telephone: 01273 290400 (9am-5pm, Monday to Thursday and 9am-4.30pm, Fridays).*

*Emergency Duty Service (outside working hours): 01273 335 905 or 01273 335 906*

*Email: [FrontDoorforFamilies@brighton-hove.gov.uk](mailto:FrontDoorforFamilies@brighton-hove.gov.uk)*

# COMMUNICATION

We have received excellent feedback regarding our new communication protocol for staff and parents. All communication is logged by the admin team and tracked for a response.

Whilst it can sometimes feel simpler to grab a teacher at the end of the day, this means staff are not able to supervise children who they are releasing to parents. Before school, it is vital that teachers can fully prepare for the day ahead and many of them run early morning interventions. In addition, our wonderful admin team track communication which means it does not get lost in a busy email inbox or become a forgotten question at the end of the school day.

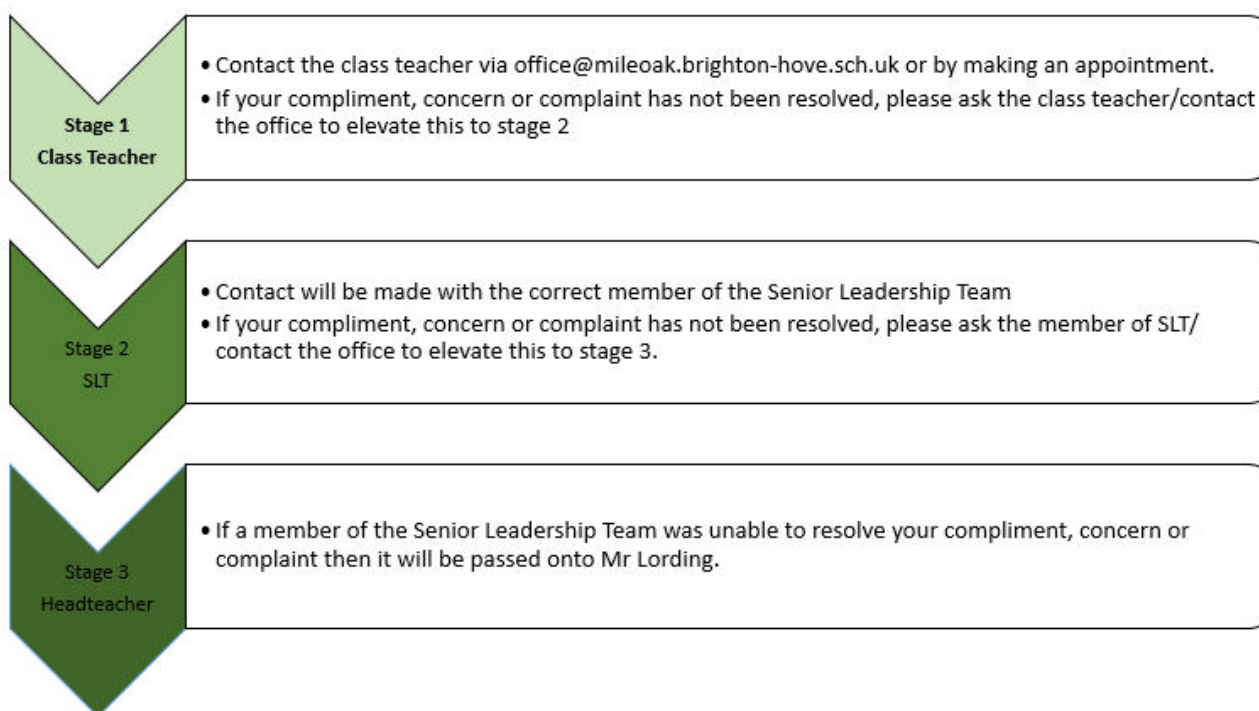
Once initial communication has been made, staff will respond within 2 working days. If a face-to-face meeting is required, the relevant member of staff will make an appointment for a mutually convenient time.

The Admin team are very happy to take calls, emails or even messages in the postbox outside of the reception area and will ensure your query, concern or compliment is passed on to the correct members of staff.

For further information on our communication protocol, please visit our website.

## Communications Protocol

To ensure swift responses, equitable access and careful tracking of communication, we have asked the administration team to adhere to the following communication protocol. All communication will be directed to the correct stage.



Mile Oak Primary School, Graham Avenue,  
Portslade, BN41 2WN



01273 077114



[office@mileoak.brighton-hove.sch.uk](mailto:office@mileoak.brighton-hove.sch.uk)



<http://www.mileoakschool.co.uk>