



Ipal Parent Guide Mile Oak Pupil Premium Breakfast Club Bookings

Please follow the steps below to book your child in for Breakfast club. This will allow your booking to go through without making payment and records that your booking will be paid via Pupil Premium.

1. Make your booking only for the Breakfast Club Sessions you require.
2. Click Confirm Booking to take you to the payment page.
3. Choose Pay by voucher from the payment options.
4. Complete the details in the pop up box:

Please Note:

Ensure you record the payment provider & reference exactly as **PP**

A screenshot of a mobile phone screen displaying a 'Deposit Voucher' form. The form has a blue header with the title 'Deposit Voucher'. Below the header, there are several input fields: 'Payment Provider / Method' (two instances), 'Child Name', 'Reference', 'Date this payment was made' (with a calendar icon), 'Amount Paid' (showing '£ 0.00'), and a checkbox with the text 'I can confirm I have transferred correct funds from my voucher provider where necessary.' At the bottom of the form are two buttons: a red 'Back' button and a green 'Add Voucher' button. The phone's status bar at the top shows the time '09:25', signal strength, and battery level '91'. The bottom of the screen shows a browser address bar with 'tiv8forkids.ipalbookings.com' and standard mobile navigation icons.

Payment Provider/Method: **Other**

Payment Provider/Method: **PP**

Put your child's full name

Reference: **PP**

Select the correct date

Amount Paid: **Leave as £0.00**

Tick the box & Click Add Voucher